



# Maintenance Request

**Fax or Mail Request to:**  
**Investment Solutions Property Management**  
**50855 Washington St. #233, La Quinta, CA. 92253**

**FAX: (760) 777-8651**  
**Attn: Maintenance Coordinator**

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Address: \_\_\_\_\_ Apt/Unit: \_\_\_\_\_

Phone: \_\_\_\_\_ Ok to Enter? Yes: [ ] No: [ ]

Special Instructions: \_\_\_\_\_

Please describe, in detail, the nature of the work:

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*Thank you for contacting ISPM to report a service request. The maintenance department will contact you shortly to coordinate the repair.*